

PLANNING AND ZONING COMMISSION

MINUTES OF MEETING

August 19, 2020

COMMISSION MEMBERS PRESENT: Gene Robert Larson, Kay Matlock, Charles Curtis, JP Lietar, Michael Ruiz, Steve Taylor

MEMBERS ABSENT: Mark Claridge

STAFF PRESENT: Steve McGaughey, Machael Layton, Joe Carpenter, Blake Finch

VISITORS: none

CALL TO ORDER: Chariman Larson call the meeting to order at 9:00 am

APPROVAL OF PREVIOUS MEETING MINUTES: Commissioner Curtis moved to approve the meeting minutes from July 15, 2020. Commissioner Lietar seconded. Vote was all in favor.

ITEMS FOR PUBLIC HEARING

Agenda item #4: Application for Special Use Permit SUP# 20-01 (APN 106-33-007) from Daniel John to place a 100' x 100' family cemetery on his property. Commissioner Motes-Driver questioned whether a special use permit was permanent, and some discussion followed with clarification by Steve McGaughey that it was permanent and would be included in a family trust. Commissioner Ruiz asked if the Health Department had rules about cemeteries on private property, the Director stated that State rules apply and are followed by funeral homes. Commissioner Ruiz moved to approve the application request, Commissioner Taylor seconded. Vote was all in favor. Near the close of the meeting Daniel John came in and addressed the board with his comments on his request. Chairman Larson told him that the request was approved.

ITEMS TO BE SET UP FOR PUBLIC HEARING

Public hearing for a Zone map change REZ #823-20 (APN 101-14-007L) request is being made by Renate Ely in order to replace an old residence with a manufactured home. The situs address was requested by the commissioners, and the location (104 E 20th Street, Safford) was provided by Steve McGaughey. There was no discussion. Motion to approve the item to be set up was made by Commissioner Lietar, and seconded by Commissioner Matlock. The vote was all in favor.

The Director spoke with commissioners about the items that had previously been set up for public hearing and have since been removed as the requestors have changed their minds or are waiting on more information.

CALL TO THE PUBLIC

None

Chairman Larson requests that the commissioners receive their meeting documents by email and follow a digital agenda to save the County on paper, ink, postage, and labor time. Some of the commissioners requested that they still receive paper documents by mail. The Chairman commented that "this board is not ready to modernize yet."

ADJOURNMENT: Chairman Larson called the meeting adjourned at 9:13am.

MINUTES ACCEPTED:

Gene Robert Larson, Chairman Planning & Zoning Commission

ATTEST:

Steve McGaughey, Director Planning & Zoning Department